



L&M Supplier Quality Requirements

QC-01 GENERAL REQUIREMENTS:

- The supplier shall notify L&M immediately upon discovering nonconforming product and obtain an approved disposition from a member of our top management team with disposition authority.
- Supplier shall notify L&M of any changes to product, processes, suppliers and facilities, including changes of their external providers or location of manufacture, and obtain the organization's approval.
- All special processes required by this purchase order must be performed by qualified personnel.
- Suppliers that only provide special processes (not part manufacturing suppliers) shall be accredited to Nadcap and provide a legible copy of process certifications.
- Suppliers that only provide material shall be accredited to ISO 9001 or maintain a QMS that is equivalent and provide a legible copy of material certifications.
- Our organization reserves the right of access by our representatives, our customers and any regulatory authorities to the applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records.
- Supplier shall ensure persons are aware of their contribution to product and service conformity, their contribution to product safety, and the importance of ethical behavior
- It is the responsibility of the organization accepting the purchase order to flow down all requirements to their sub-contractors/*sub-tier Suppliers*.
- At a minimum, the supplier is to retain records for at least 10 years unless otherwise stated.
- Suppliers that only provide calibration services shall be accredited to ISO 17025 and be traceable to NIST.
- Supplier shall return any property furnished by L&M upon completion of order. This may include tooling, fixtures, gages, drawings etc.
- Supplier shall package parts in a manner as to protect the parts from damage. No metal to metal contact is ever allowed on machined parts. In special circumstances, the purchase order may specify the manner in which the parts are to be packaged. This does not apply to raw material products.
- Supplier shall prevent the use of counterfeit parts and/or material.
- Supplier shall flow down to external providers applicable requirements including customer requirements
- *Supplier shall flow down to external providers if applicable/in the event of work transfer: Sub-tier suppliers must have a work transfer process to manage work transfers within their supply chain and must obtain L&M approval prior to implementation*

QC-02 ADDITIONAL REQUIREMENTS: (only if noted on the body of the purchase order)

- **DPAS Rating is located on the purchase order under "RATING"**
 - This is a rated order certified for national defense use. Receipt of the order on the P.O. promised date is critical. If this order will not be received on the promised date the Supplier must contact L&M Enterprises immediately.
- **ITAR Controlled**
 - This order shall be controlled in accordance with ITAR regulations.
- **DFAR Material Req'd USA or Qualifying Country**
 - Certify that the material supplied under this purchase order was melted and manufactured in the United States or a qualifying country.
- **DFAR Material Req'd United States only**
 - Certify that the material supplied under this purchase order was melted and manufactured in the United States only.
- **Lot control required**
 - The supplier must supply items from the same manufacturing / processing lot.
- **Chemical & Physical Test Reports for material req'd**
 - Each shipment shall include a copy of all chemical and physical test reports identifiable with material ordered. The reports must contain the signature and title of the authorized representative of the agency performing the test and must assure conformance to specification requirements.
- **(Customer Name) process approval required**
 - The supplier is to maintain a special process approval from the customer.

SPECIAL NDT REQUIREMENTS: (applies to NDT suppliers only)

Non-Destructive Testing (NDT) - Independent Verification and Validation (IV&V):

In addition to requirements of NAS410, an independent verification and validation of NDT by the Supplier(s) Responsible Level III or qualified Level 3rd party NDT shall be put in place. The documented program shall include criteria that meets the following for all Collins parts:

- Witness and ensure the proficiency of each personnel performing each technique minimum annually.
- Develop a records audit program that pulls a 25 job sample for each part representative off technicians performing the work. Scope of this review shall also ensure completeness of records in comparison to approved technique (e.g., - Technique calls for 7 images, 7 images were recorded and properly retained).
- Provide access to Collins for oversight IV&V audits and reviews of records to ensure compliance with requirements.